



Erste Schritte

2

Microsoft Word
Erwachsene

Was ist Microsoft Word?



Was ist Microsoft Word?

- MS Word ist ein Programm zum Schreiben von Texten am Computer.
- Man kann damit Briefe, Bewerbungen oder andere Texte schreiben.



1

Taskleiste



2

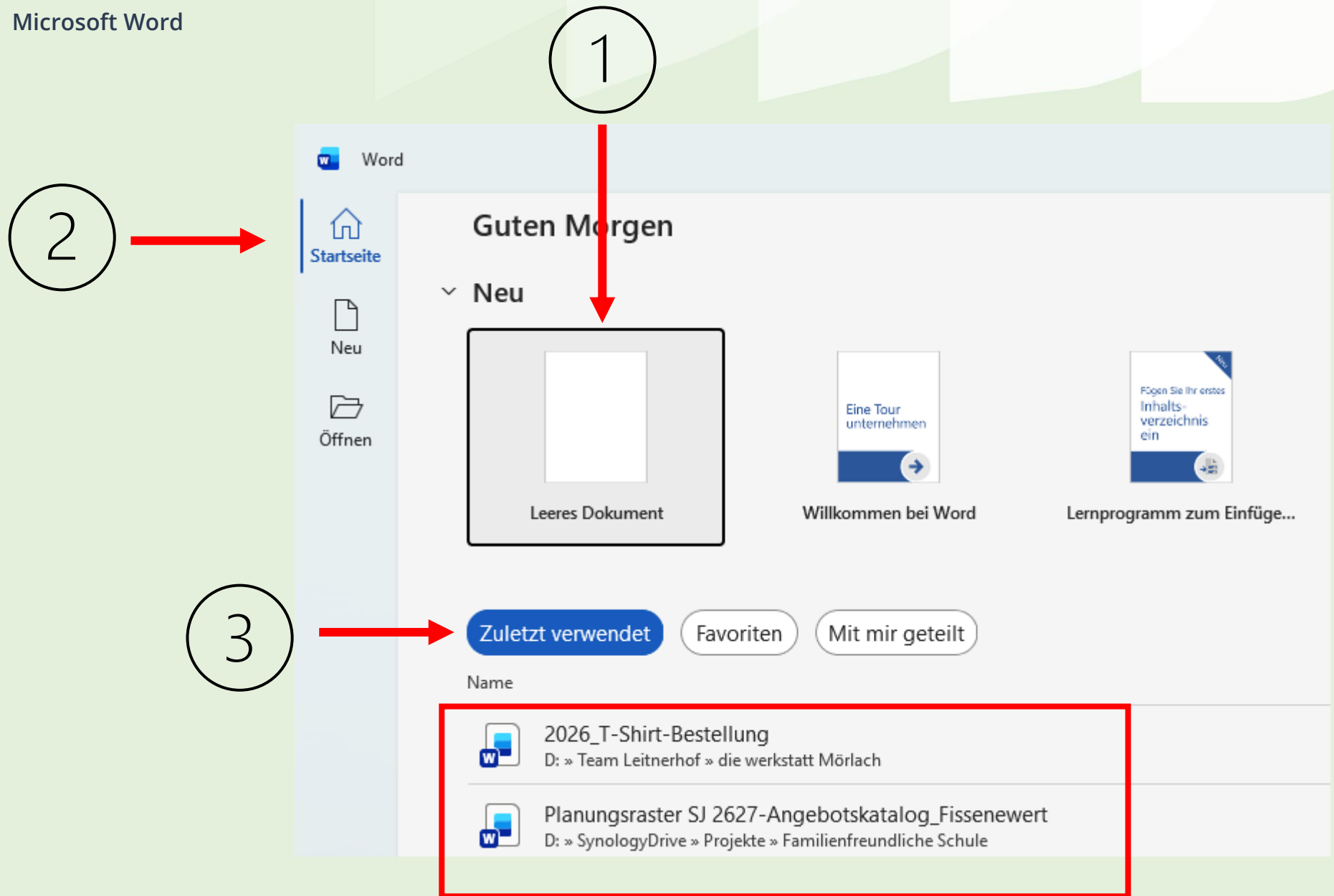
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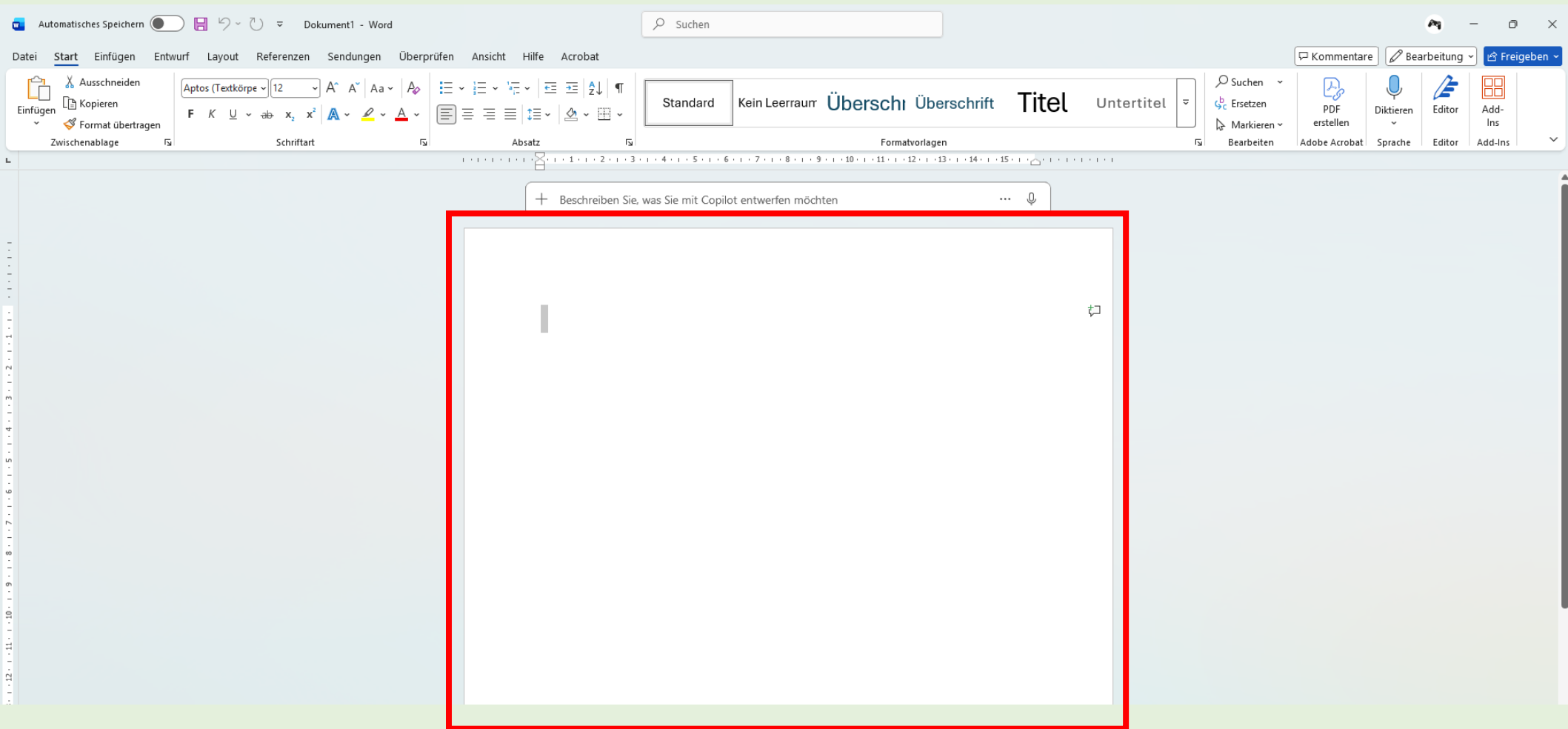


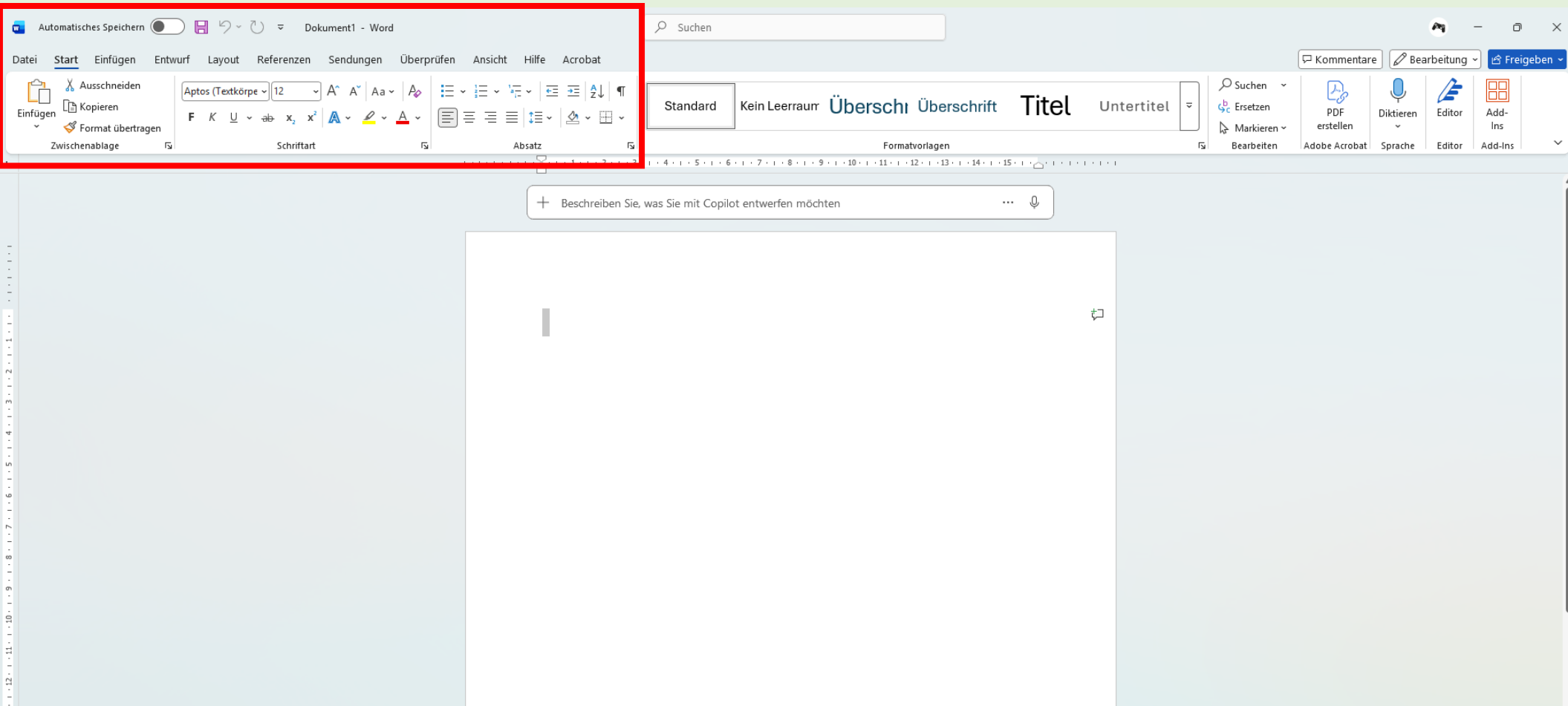
3

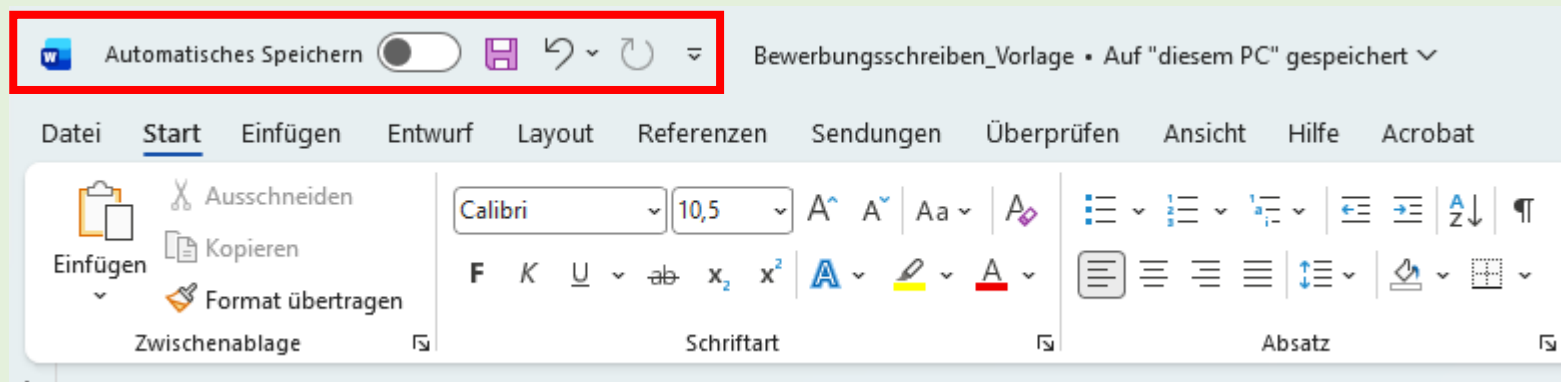
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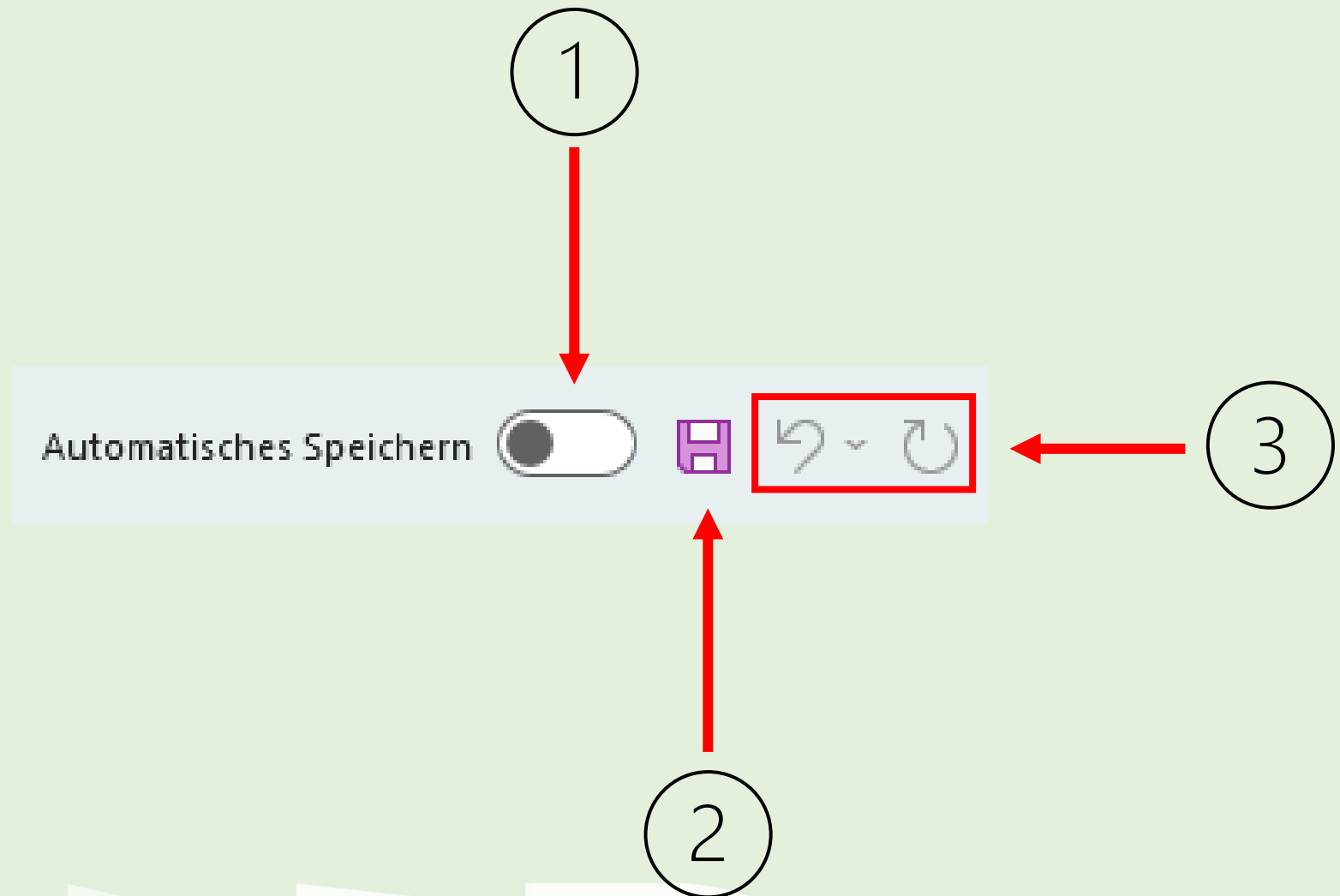


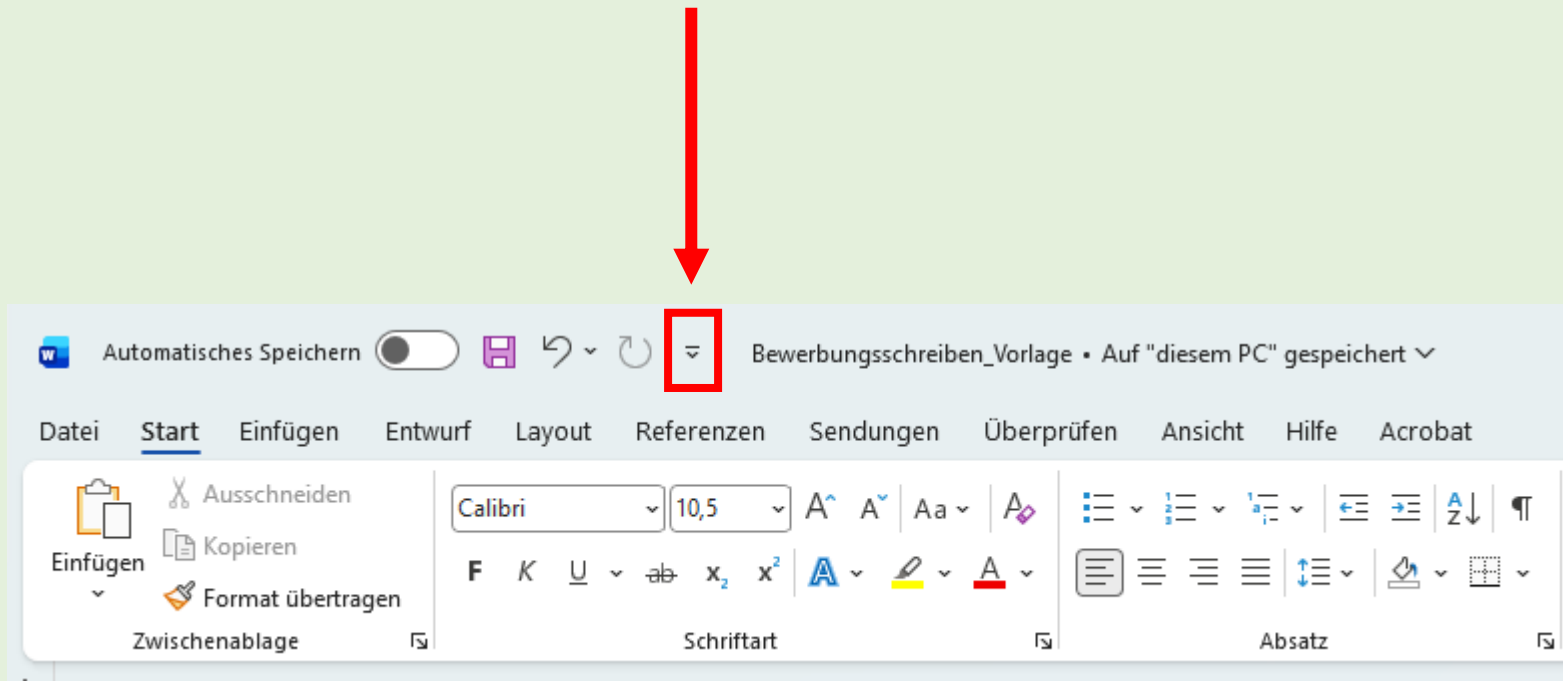


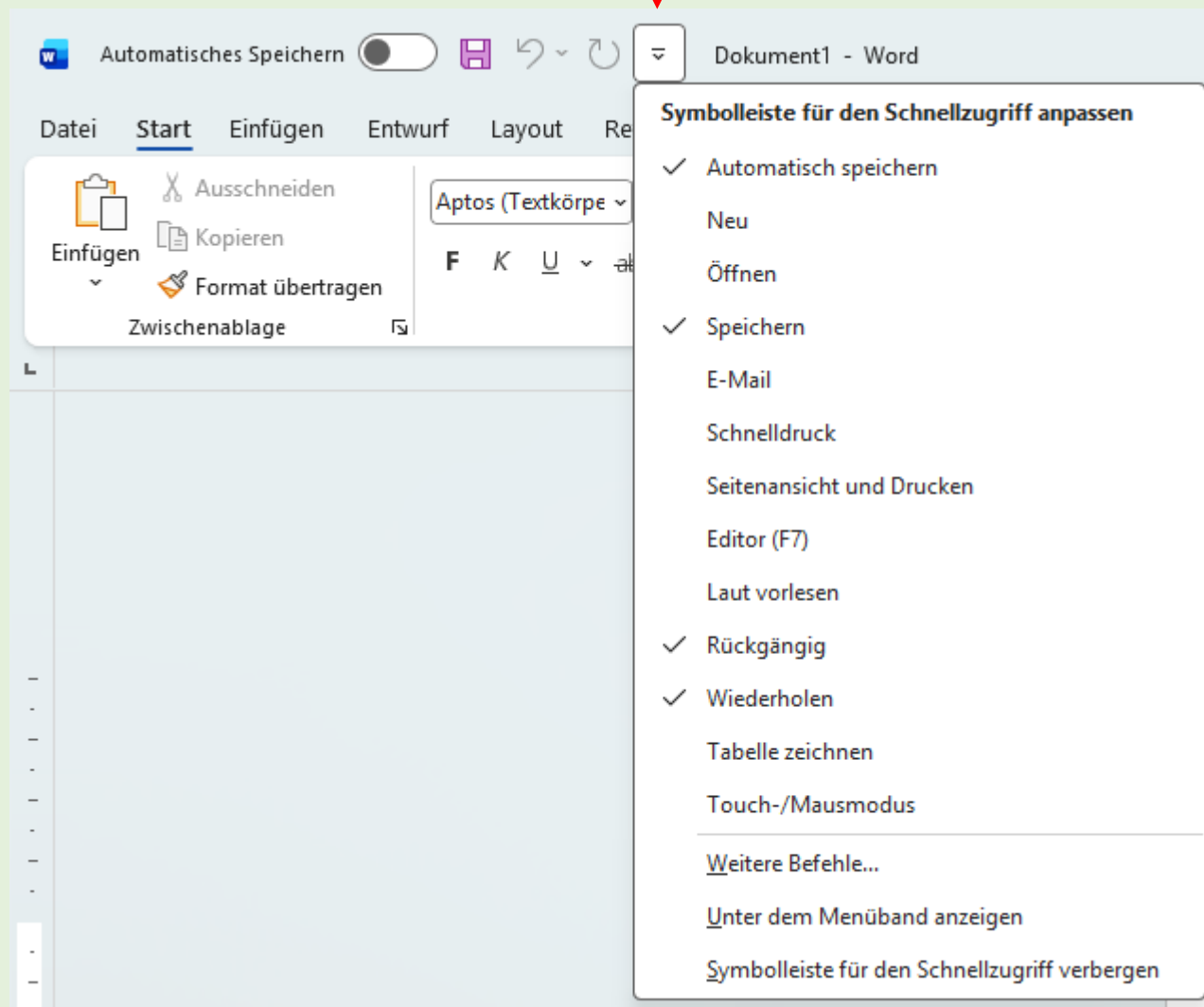




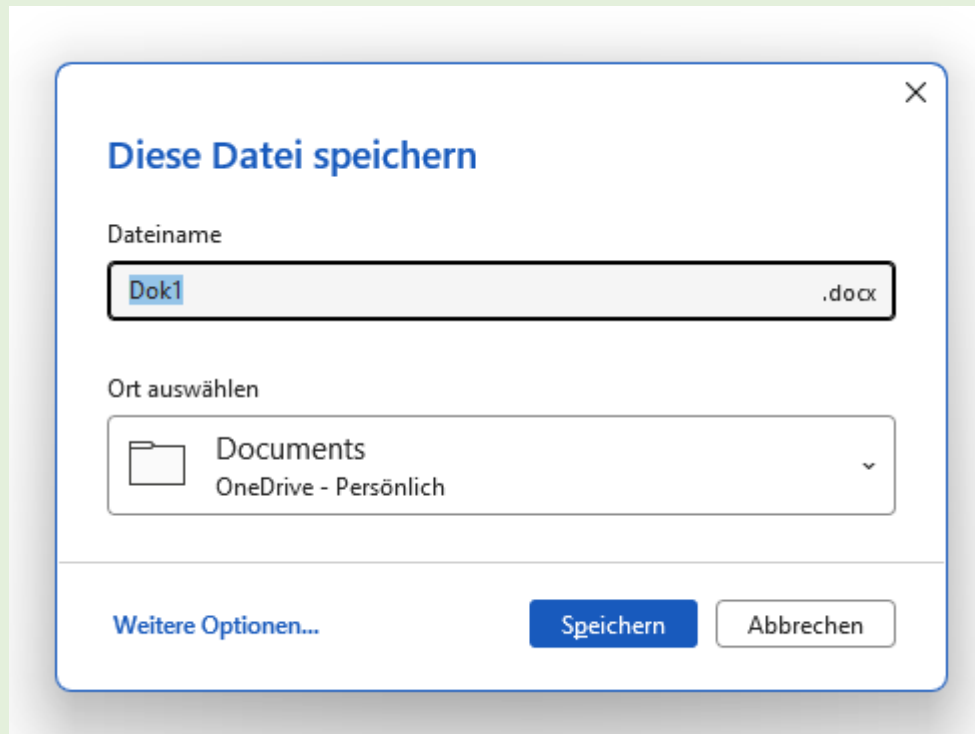








MS Word: Speichern

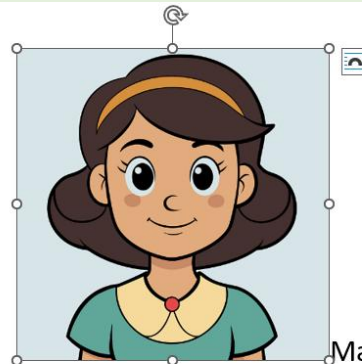


Warum als PDF speichern?

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MS Word: Speichern

